

# Committee Agenda



## Epping Forest District Council

### **Licensing Sub-Committee** **Tuesday, 1st December, 2020**

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held as a:

**Virtual Meeting on Zoom**  
on **Tuesday, 1st December, 2020**  
at **2.00 pm.**

**Georgina Blakemore**  
Chief Executive

**Democratic Services**  
**Officer:**

Democratic Services (Direct Line 01992 564243)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

**Members:**

Councillors M Sartin (Chairman), S Heather, C P Pond and J M Whitehouse

**PLEASE NOTE THE START TIME OF THE MEETING**

**PLEASE NOTE THAT THIS MEETING WILL BE RUN AS A VIRTUAL MEETING AND IS OPEN TO ALL MEMBERS TO ATTEND REMOTELY.**

**WEBCASTING/FILMING NOTICE (VIRTUAL MEETINGS)**

**Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.**

**Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.**

**In the event that technical difficulties interrupt the virtual meeting that cannot be overcome, the Chairman may need to adjourn the meeting.**

**If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.**

**1. WEBCASTING ANNOUNCEMENT**

1. This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

Please could I also remind Members of the Public who have registered to speak that they will be admitted to the meeting at the appropriate time.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.”

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

**4. PROCEDURES FOR THE CONDUCT OF A VIRTUAL MEETING (Pages 5 - 6)**

Please find attached the revised procedures for holding and attending a virtual meeting of the Licensing Sub-Committee.

**5. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 7 - 12)**

To note the adopted procedure for the conduct of business by the Sub-Committee.

**6. LICENSING APPLICATION - ROSEMARY, DOBBS WEIR ROAD, HODDESDON EN11 OAZ (Pages 13 - 46)**

To consider the attached report for a new premises licence.

**7. LICENSING APPLICATION - ABBEY BAR & GRILL, 18 SUN STREET, WALTHAM ABBEY EN9 1EE (Pages 47 - 84)**

To consider the attached report for a new premises licence.

**8. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

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## General Procedures for Virtual Licensing Hearings

The following procedural requirements shall be followed at all times:

- (a) The virtual meetings are to be webcast as appropriate.
- (b) They will be held on the Zoom application. All persons (officers, applicants and objectors) will have to join the virtual meeting.
- (c) There shall be no recommendation from officers on the agenda.
- (d) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

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Participants will join the meeting via the Zoom application using the link and passcode emailed to them.

All Licensing Sub-Committees are public meetings unless otherwise stated, and therefore, meetings will be webcast live to the internet.

It will be important in this virtual environment, for the conduct of the meeting, that all speakers go through the Chairman and wait to be called to speak. All participants should be muted unless asked to speak. If they wish to speak, they should raise a virtual (or physical) hand to attract the Chairman's attention.

Once all participants have joined the meeting virtually, the meeting shall begin and run as a normal Licensing Sub-Committee meeting as detailed below.

- (i) At the beginning of each meeting the Chairman will read out the webcasting introduction.
- (ii) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (iii) The Chairman will outline the procedure to be followed.
- (iv) The Lead Officer will outline the matter in hand.
- (v) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members and then by any objectors/persons making representations present.
- (vi) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members and then by the applicant/s or their representative.
- (vii) The objectors/persons making representations may make a final statement (without introducing new issues).
- (viii) Finally, the applicant has the right to make a final statement (without introducing new issues).

- (ix) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (x) Committee members shall restrict themselves to questions and not discussion or comment.
- (xi) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xii) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xiii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.

The Committee will go into private session by putting all the participants into a Zoom 'waiting room' where they can wait without being able to hear or see the discussion taking place in private by the Sub-Committee members. At the end of the Sub-Committee's discussions all the participants will be invited back to the main meeting and told the decision of the Sub-Committee.

**If thought necessary, because the Sub-Committee's deliberations might take a long time, the Chairman can close the meeting for all participants and ask them to return later to a new Zoom meeting either later that day or the next day to receive the decision of the Sub-Committee.**

Officers can create another Zoom meeting for either later that day or the next day in order for the decision to be heard. Once created all the participants will be emailed a new date/time and joining details.

- (xiv) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members, this advice will be repeated in summary form.

## Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

**LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY**

<b>Matter to be dealt with</b>	<b>Full Committee</b>	<b>Sub-Committee</b>	<b>Officers</b>
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		



**LIST OF STATUTORY POWERS**

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963  
Breeding & Sale of Dogs (Welfare) Act 1999  
Breeding of Dogs Act 1973  
Breeding of Dogs Act 1991  
Caravan Sites & Control of Development Act 1960  
Caravan Sites Act 1968  
Dangerous Wild Animals Act 1976  
Gambling Act 2005  
Guard Dogs Act 1975  
House to House Collections Act 1939  
Licensing Act 2003  
Local Government (Miscellaneous Provisions) Act 1976  
Local Government (Miscellaneous Provisions) Act 1982  
Pet Animals Act 1951  
Pet Animals Act 1951 (Amendment) Act 1983  
Riding Establishments Acts 1964 & 1970  
Scrap Metal Dealers Act 1964  
Scrap Metal Dealers Act 2013  
The Game Act 1831  
Town Police Clauses Act 1847  
Town Police Clauses Act 1889  
Zoo Licensing Act 1981

**PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES**

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

**1. General Conduct**

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

**2. Declarations of Interest**

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

**3. Participation in the Hearing**

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

#### **4. Attendance of the Public**

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

#### **5. Natural Justice**

- 5.1 There are two elements to natural justice:

##### **(a) Fairness**

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

##### **(b) Prevention of Bias**

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

#### **6. General Procedures for Hearings**

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
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- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

## **Report to the Licensing Sub Committee**

**Date of meeting: 1<sup>st</sup> December 2020**

**Subject: Rosemary House (Off Licence), Dobbs Weir Road, Hoddesdon, EN11 OAZ**



**Epping Forest  
District Council**

**Responsible Officer: Hannah Gould, Licensing Compliance Officer  
(01992 564000 x2974)**

**Democratic Services: V Messenger (01992 564265)**

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### **Decisions Required:**

**To determine the application for a new Premises Licence under the Licensing Act 2003**

### **Report:**

#### **Application**

An application has been made by Ulas Planning LTD on behalf of the applicant Kadir Kisa of RIVER OFFLICENCE for a new premises licence at Rosemary, Dobbs Weir Road, Hoddesdon, EN11 OAZ.

The application is for a new Premises Licence at this, use class A1 (shop) to be used as an off licence. They intend to sell mostly food and groceries with alcohol to supplement.

The application is to include the Sale of Alcohol for consumption off the premises from:

Monday to Saturday 06:00 hours to 20:00 hours  
Sunday 08:00 hours to 18:00 hours

This is in line with the stores opening hours.

- 1 The application was received on the 8<sup>th</sup> October 2020.
- 2 The Operating Schedule sets out conditions which will be attached to the licence, if this application is granted.

#### **Licensing Act 2003**

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.  
These are—  
the prevention of crime and disorder;  
public safety;  
the prevention of public nuisance; and  
the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

#### **Consultation**

- 5 The Responsible Authorities have received a copy of the application.

**6** It was advertised at the premises and in the local newspaper.

All residences and businesses within 150 meters radius of the premises were individually consulted.

**7** The authority has received two representations from local residents. The objections relate to all four of the licensing objectives.

Responses have been received from Essex Police, Trading Standards, Public Health and Environmental Health who have no objections.

The Council's Planning department have no objections subject to it remaining a use class A1 (shop).

Essex County Fire & Rescue Service also have no objections and have written directly to the applicant informing them of The Regulatory Reform (Fire Safety) Order 2005.

### **Guidance Issued by the Secretary of State**

**8** The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.

**9** Sections 2.1 to 2.31 of the Guidance are relevant to this application.

### **Options**

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

- Application for the premises licence
- Plan of the premises
- Blue Notice
- Newspaper advert
- Representation from objector Mr & Mrs G Atkins
- Representation from objector Mark and Susan Pyatt
- Map of the area

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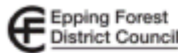


## **Rosemary Off Licence – Application for a premises licence**

### **Bundle for hearing on the 1<sup>st</sup> December 2020**

- Application for the premises licence
- Plan of the premises
- Blue Notice
- Newspaper advert
- Representation from objector Mr. & Mrs. G Atkins
- Representation from objector Mark and Susan Pyatt
- Map of the area

# Application for the premises licence



Epping Forest  
Application for a premises licence  
Licensing Act 2003

For help contact  
[licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)  
Telephone: 01992 564000

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	<input type="text" value="Not Currently In Use"/>	This is the unique reference for this application generated by the system.
Your reference	<input type="text"/>	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

* First name	<input type="text" value="KADIR"/>	
* Family name	<input type="text" value="KISA"/>	
* E-mail	<input type="text" value="██████████@GMAIL.COM"/>	
Main telephone number	<input type="text"/>	Include country code.
Other telephone number	<input type="text"/>	
<input type="checkbox"/> Indicate here if the applicant would prefer not to be contacted by telephone		

Is the applicant:

- |   |   |
|---|---|
| <input checked="" type="radio"/> Applying as a business or organisation, including as a sole trader | A sole trader is a business owned by one person without any special legal structure.  |
| <input type="radio"/> Applying as an individual   | Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby. |

### Applicant Business

Is the applicant's business registered in the UK with Companies House?	<input type="radio"/> Yes <input checked="" type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Is the applicant's business registered outside the UK?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Business name	<input type="text" value="RIVER OFFLICENCE"/>	If the applicant's business is registered, use its registered name.
VAT number	<input type="text" value="-"/> <input type="text"/>	Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Applicant Business Address**

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

A private individual acting as an agent

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

A1 SHOP TO BE USED OFF LICENSE

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End



Continued from previous page...

SUNDAY

Start 08:00

End 18:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth   
dd mm yyyy

Continued from previous page...

**Enter the contact's address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="LN/201700700"/>
Issuing licensing authority (if known)	<input type="text" value="LONDON BOROUGH OF ENFIELD"/>

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

The premises shall have installed and maintained a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:

- CCTV will be provided in a form of a recordable system, capable of providing pictures of evidential quality particularly facial recognition;
- CCTV cameras shall cover all entrances and the areas where alcohol sales take place;
- Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
- Upon the reasonable request of the police or licensing authority staff, within 48 hours viewable copies of recordings will be provided.

b) The prevention of crime and disorder

Signs must be displayed at the entrances advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148mm and clearly legible at all times when the premises conducts licensable activities.

c) Public safety

A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:

- Proof of age card bearing the PASS Hologram;
- Photocard driving licence;
- Passport; or
- Ministry of Defence identity Card.

d) The prevention of public nuisance

An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.

The log must be kept as a bound document with individually numbered pages and be retained for a period of at least 6 months after the last recorded incident.

The log must record the following:

- a) All crimes reported to the venue.
- b) All ejections of patrons.
- c) Any incidents of disorder.
- d) Any faults of the CCTV system.

e) The protection of children from harm

The premises shall clearly display signs in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force.

At the point of sale, such signs shall be a minimum size of 200 x 148mm.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

#### DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name   
\* Capacity   
\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
  2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

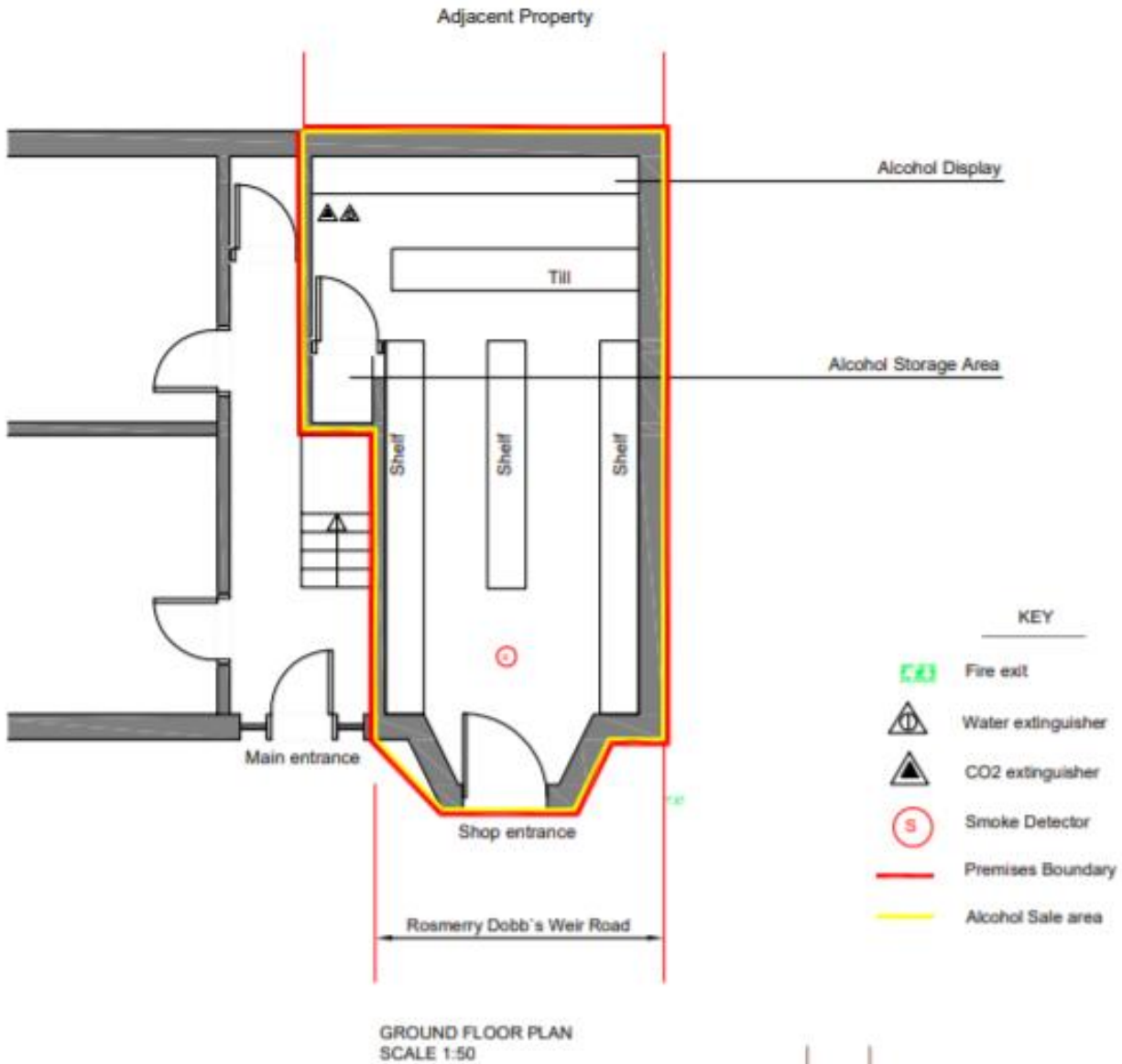
**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

# Plan of the premises

Scale Bar For 1:50



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PRELIMINARY - NOT FOR CONSTRUCTION



V1 27.07.2020 First issued for comments and approval



**ULAS PLANNING**

www.ulasplanning.co.uk - info@ulasplanning.co.uk  
9 Dispensary Lane Hackney Central - LONDON  
T. 0778 334 76 67

<b>Project</b>	Rosmerrys Dobb's Road EN11 0AZ		
<b>Drawing</b>	Ground Floor Plan	<b>Scale</b>	1:50 (A3)
<b>No</b>	20/24/2/01	<b>Date</b>	27.07.2020
<b>Rev/No</b>	V1	<b>By</b>	G. York

Copy of blue notice

LICENSING ACT 2003  
APPLICATION FOR GRANT OF  
PREMISES LICENCE CERTIFICATE

Date (a): 06.10.2020

We (b) RIVER OFF-LICENCE

HAVE APPLIED TO THE Epping Forest District Council FOR THE  
GRANT OF A PREMISES LICENCE

AT (c)  
Name of Business River Off-licence

Address

ROSEMARY DOBB'S WEIR ROAD HODDESDON  
EN11 0AZ

TO ALLOW THE FOLLOWING LICENSABLE ACTIVITIES TO TAKE  
PLACE (d):

(Insert times and days of week)

**THE SALE BY RETAIL OF ALCOHOL:**

Sale of alcohol by retail  
Monday to Saturday 06:00-20:00  
Sunday 08:00-18:00

**REGULATED ENTERTAINMENT:**

Anyone wishing to oppose or support this application must do so by:

Date (e): 04/11/2020

In writing to: Public Protection, Environment and Planning - Licensing,  
Epping Forest District Council Civic Offices - 01992 564000 323 High Street  
Epping CM16 4BZ. Representation may also be sent via email to  
[licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk). A copy of this application can be viewed  
at the licensing authorities address during normal office hours: or on the  
licensing authorities website [www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk). Any further  
information about this application can be obtained from the above address.  
Tel: 01992 564000.

It is an offence knowingly or recklessly to make a false statement in connection  
with an application and is subject to a maximum fine of £5000 on summary of  
conviction.

**Newspaper advert**

# Public Notices

## Public Notices

### TOWN AND COUNTRY PLANNING ACTS 1990

**HEARING TO BE HELD AS A VIRTUAL EVENT**  
Opening on 3 November 2020 at 10:00

#### REASON FOR HEARING

Appeal by (Ravencourt Investments Ltd) relating to the application to East Hertfordshire District Council for Refurbishment and change of use of The White Horse public house (Listed Building) to create 3 no. two bedroom dwellings together with the construction of 4 no. three bedroom dwellings (revised application to LPA Refs. 2/17/1258/FUL & 2/17/1259/LBC at The White Horse Inn, High Road, High Cross.

An Inspector appointed by the Secretary of State will hold a Hearing opening on the date shown above to decide the appeal. The Hearing will be held as a virtual event run by an Inspector in the normal way, but with the parties invited to join via Microsoft Teams or telephone.

**Documents relating to the appeal can be viewed on the Council website** (East Hertfordshire District Council 2/17/1148/FUL & 1149/LBC). Anyone wishing to attend the Hearing must make that interest known to the Planning Inspectorate Case Officer as soon as possible prior to the Hearing, either by email or telephone after reading the Hearing Attendance Information set out below. When contacting the Case Officer, it would be helpful if you could confirm whether you want to take an active part in the proceedings or attend only as an observer (see below).

#### Hearing Attendance Information

Before deciding whether to take an active part in the Hearing, you need to think carefully about the points you wish to make. All written submissions from application and appeal stage will be taken into account by the Inspector. Re-stating the same points won't add any additional weight to them.

If you feel that taking part in the Hearing is right for you in whatever capacity, you can participate in a number of ways:

To take part using video, participants will need to have access to Microsoft Teams (via an app or web browser). This link gives further information: <https://support.office.com/en-gb/teams>.

Alternatively you can take part by telephone. Calls would be to an 020 number which will incur charges: <https://www.gov.uk/call-charges>.

If you just wish to observe the event, you should make that clear in your response to the Case Officer.

If you wish to take an active part in the proceedings, please make clear in your response whether you wish only to appear at the Hearing and make a statement or whether you would also wish to ask questions on particular topics.

If you want to take an active part but feel unable to for any reason, and/or the points you want to make are not covered in the evidence of others, consider whether someone else could raise them on your behalf.

Registered participants, in whatever capacity, will receive individual joining instructions, providing details of any requirements, guidance and support, whether joining by Teams or telephone. You should note that the event may be recorded by the Planning Inspectorate for training and quality assurance purposes.

#### Planning Inspectorate Reference:

APP/21/015/W/20/245571 & APP/21/015/20/245561

#### Case Officer contact at the Planning Inspectorate:

Heather Langridge. Tel: 0303 444 4505.

Email: [heather.langridge@planninginspectorate.gov.uk](mailto:heather.langridge@planninginspectorate.gov.uk)

@eastherts

easthertsdc

easthertscouncil

01279 652611

[www.eastherts.gov.uk](http://www.eastherts.gov.uk)



### Department for Transport

#### TOWN AND COUNTRY PLANNING ACT 1990

The Secretary of State gives notice of the proposal to make an Order under section 247 of the above Act to authorise the stopping up of a network of footpath and cycle track at the site of Harlow College and its adjacent parking area,

### TOWN AND COUNTRY PLANNING ACTS 1990

The following applications have been made to East Herts Council

#### Listed Building Consent

2/20/1985/LBC at 11 Market Place, Hertford, SG14 1DG - Sub-division of commercial premises, reinstatement translucent windows, two new glazed doors, new steps, new internal separating wall.

#### Full Application

2/20/1983/FUL at Land Adjacent To Pheasant Hall, The Causeway, Rumeo, Pelham, SG9 9JL - 2 stables with hay and tack storage and mirage.

2/20/1986/FUL at The Goat (PV), 25 Vicarage Causeway, Hertford Heath, SG13 7RT - Installation of summer house.

2/20/1990/FUL at Clements Farm, Brickendon Lane, Brickendon, SG13 8FG - Change of use of from grain store, workshop and livestock building to farm office and agricultural workshop, with external alterations (retrospective) - full details on website.

2/20/1918/FUL at Welcroft, Cambridge Road, Wadesmill, SG12 0TT - Change of use from single dwelling to a dwelling and two flats.

#### Variation of condition

2/20/1986/VAR at Home Farm, Brickendon Bury, Brickendon - Variation of condition 2 (approved plans) of: 2/18/0289/FUL (Demolition of commercial office and storage unit. Erection of 1 dwelling. Creation of parking area. Associated landscaping works) - Amendment to floor level, steps on south and north elevation, changes to fenestration.

#### Householder

2/20/1988/HW at The Clock House, Ashendene, White Stubble Lane, Bayliff - Demolition of outbuilding, construction of single-storey outbuilding (home office and garden room).

2/20/1924/HW at Harding, Crouchfields, Chapmans End, SG12 8AZ - Demolition of conservatory, erection of single storey rear extension.

2/20/1938/HW at 56 Queens Road, Hertford, SG12 8BB - Single storey front extension, part single/part two storey rear extension, demolition of raised rear terrace, construction of lower ground-floor single storey extension to include glass balustrade, new dormer window to roof and skylights.

All applications are available on the Councils website but for further details of the locations where you can inspect them, and how to comment on them, please call us on 01279 655261 or visit the Councils website.

The Council gives warning, pursuant to its powers under section 225 of the Town & Country Planning Act 1990, that it will remove or obliterate any placard or poster displayed illegally within the administrative boundaries of East Hertfordshire District Council.

@eastherts

easthertsdc

easthertscouncil

01279 652611

[www.eastherts.gov.uk](http://www.eastherts.gov.uk)



### Licensing Act 2003

Notice is given this day 08.10.2020 that ULAS PLANNING LTD on behalf of RIVER OFF LICENCE has applied to the Licensing office at Epping Forest District Council for a Premises Licence in respect of ROSEMARY, DOBBS WEIR ROAD, HODDESDON, EN11 0AZ

The proposed licence looks to include the Sale of Alcohol for consumption off the premises from: Monday to Saturday 06:00 hours to 20:00 hours Sunday 08:00 hours to 18:00 hours. This is in line with the stores opening hours.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ.

Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. 04.11.2020

It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

### TOWN AND COUNTRY PLANNING ACT, 1990

The following applications have been made to Broxbourne Borough Council:

Listed building consent for retrospective planning approval for a ground floor rear extension comprising of an awning, with fixed frame and retractable blinds, to the outdoor dining space located on the rear facade. (refer to 20/20856/F) - 74-76 High Street Hoddesdon Hertfordshire EN11 8HA (Ref: 20/20856/LB)

### ROAD TR BROXB

### TEMPORARY

NOTICE is given that

make an Order and Act 1984, to prohibit vehicles from using 7A, from Lord Street underpass, for an a This section of Road closed on or after 2 signs are in place. 1 stages expected to An alternative route 30 metres west of it approximately 4 m The purpose of the construction works Leigh Garden Villa If you have any que contact Steven King Borough of Broxborough Churchgate, Chesh 13 October 2020 Peter Linkson Director of Engineering

### General An

### Goods

Bogdan Florin In Road, Stevenage Pear Tree Farm, as an operating Owners or oc near the open use or enjoyr should make Commissioner Leeds, LS9 6NL of this notice, send a copy of to Making Repr Commissioner?

### Goods

Contact Scafol Lane, Hertford, I to use at the ab Goods Vehicles Owners or oc near the open use or enjoyr should make Commissioner Leeds, LS9 6NL of this notice, send a copy of to Making Repr Commissioner?

### Goods

Truckcare (UK) L is applying for a Road, Waltham 5 trailers Owners or oc near the open use or enjoyr should make Commissioner

## Representation from objectors Mr. & Mrs. G Atkins

RE: ULAS PLANNING LTD. Premises: Rosemary House (Off Licence) Dobbs Weir Road, Hoddesdon, EN11 OAZ. Your Ref. WK/ 202026809



garry atkins <[REDACTED]> (garry atkins via eppingforestdc.gov.uk)

To Licensing

Cc garry atkins

Reply

Reply All

Forward



24/08/2020

Follow up. Start by 08 September 2020. Due by 08 September 2020.

You replied to this message on 28/08/2020 12:17.

The actual sender of this message is different than the normal sender. [Click here to learn more.](#)

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

The Licensing Unit.  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex  
CM16 4BZ

24th August 2020

Dear Councillors and Licensing Unit,

The Four Representations

- A) The Prevention of Crime and Disorder
- B) Public Safety
- C) The Prevention of Public Nuisance
- D) The Protection of Children from Harm

We understand that this Application to obtain a Premises Licence is based on an Off Licence Only and contained within the Premises ( House ) called Rosemary.

A) & C).

Firstly we are worried about the possible Consumption of Alcohol in the Vicinity of the Premises and the adjoining Parish Council Car Park and the immediate Lea Valley Park Area.

C).

The Prevention of Public Nuisance, as Parking outside the Premises is Limited to 2/3 Vehicle Only. (Please Note Parking is Not allowed in the kerbside outside Rosemary).

The Parish Council Car Park would have to be used or to the Nuisance of Residents, Avenue Road Private Residential Road.

Which already occurs on crowded days from the Public accessing the Fish and Eels Pub, River Palace Cafe and Park.

Again, with regard to A) & C)

There are already incidents of Car Drivers using the Parish Council Car and Playing Music on occasions late at Night.

In the morning Alcohol bottles and tins, together with paper etc. can be found.

The addition of an Off- licence Sales could increase such incidents.

Further, under A) C). and D).

The addition of the operation of of an Off-Licence with the Sole or majority of Sales to be Alcohol could attract Groups of Youths to the Area.

As opposed to the Currentl, Adults and Families enjoying the Lea Valley Park and Cafe.

In Addition, under C) There are no Litter Bins in vicinity of Rosemary, the Cafe or the Parish Council Car Park.

Again, Under A) & C).

We also feel the span of hours on Monday to Saturday 06.00 hours to 20.00 hours is excessive.

Finally, we feel that an Off- Licence Selling Alcohol only a few Metres away (directly opposite ) from a Large Public House (The Fish & Eels) in a virtually fully Residential Area is an Over-Provision and Concentration of Alcohol Sales.

Yours Faithfully,

Mr. & Mrs G Atkins

██████████

Avenue Road

Hoddesdon

Herts

EN11 OBA





garry atkins <[redacted]@e.co.uk>  
To: Hannah Gould

Reply Reply All Forward

Thu 08/10/2020 15:09

You replied to this message on 08/10/2020 15:35.

An Example of a Bag containing a number of Tins of Alcohol and Soft Drinks Dumped outside Back Fence.  
Dumped last Night Sunday 27th September 2020.



Page 41

From: garry atkins <[redacted]>  
Sent: 28 September 2020 15:53  
To: Hannah Gould <[hgould@eppingforestdc.gov.uk](mailto:hgould@eppingforestdc.gov.uk)>  
Subject: Re: ULAS PLANNING LTD. Premises: Rosemary House (Off Licence) Dobbs Weir Road, Hoddesdon, EN11 OAZ. Your Ref. WK/ 202026809

**CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Thank you Hannah.  
For the explanation.

We of course wish our objections to be revalidated and confirm that you have our Consent including all submissions and objections we have given be put forward to the Committee.

As previously, stated we do not have a Computer at Home or use "Zoom".

We would have  
Included the additional point (which we would have given verbally) in "Normal" times, should any Licence have been granted that an Alcohol Licence was not used to supply and circumvent the Strict Conditions that the Licensing Committee and the Police attached to the Cafe (the Building attached to Rosemary) should they have gone ahead with their Application in 2016

We take it you will be contacting us should any developments or any further Consents be Required.

Thank you again,

Mr. & Mrs Atkins

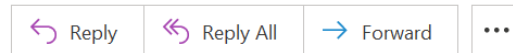
## Representation from objectors Mark and Susan Pyatt

Fwd: Off licence application Rosemary



Susan Pyatt <[REDACTED]> (Susan Pyatt via eppingforestdc.gov.uk)

To: [Licensing](#)



Sun 11/10/2020 17:40

You replied to this message on 17/11/2020 15:02.  
The actual sender of this message is different than the normal sender. [Click here to learn more.](#)

Sent from my iPhone

Begin forwarded message:

**From:** Susan Pyatt <[REDACTED]@[googlemail.com](#)>

**Date:** 24 August 2020 at 11:00:27 BST

**To:** [licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)

**Subject:** Off licence application Rosemary

Re. Reference WK/202026809

With reference to the above application, while we are supportive of this application, we would like to make representations on the following grounds:

The prevention of crime and disorder/prevention of public nuisance -the sale of alcohol in what is a residential area will no doubt lead to increased footfall and thus further antisocial activity in the area. The premises are directly opposite a LVRP disabled access fishing area which this year, due to increased footfall, has seen an exponential increase in dumped rubbish and antisocial behaviour. This has been exacerbated by the LVRP policy of not providing litter bins in their parks. Much of the rubbish left in the park consisted of food and drink waste which primarily came from the cafe, at the same premises as this application. The continual cost of clearing up this rubbish is currently at the tax payers expense.

There are currently no bins provided at the cafe and this application will only make the situation worse, spoiling the local leisure facilities for all users.

We therefore request that adequate provision is made in this application for litter outside the premises and that the applicant is made to contribute towards the increased costs of keeping the fishing area clear of rubbish.

Regards

Mark and Susan Pyatt

[REDACTED]  
Avenue Road

Dobbs Weir

Herts

EN11 0BA

Map of the area



Page 43



**Dobb's Weir Rd**  

Roydon, England

 Google

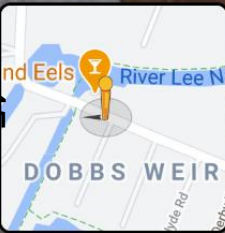
 Street View

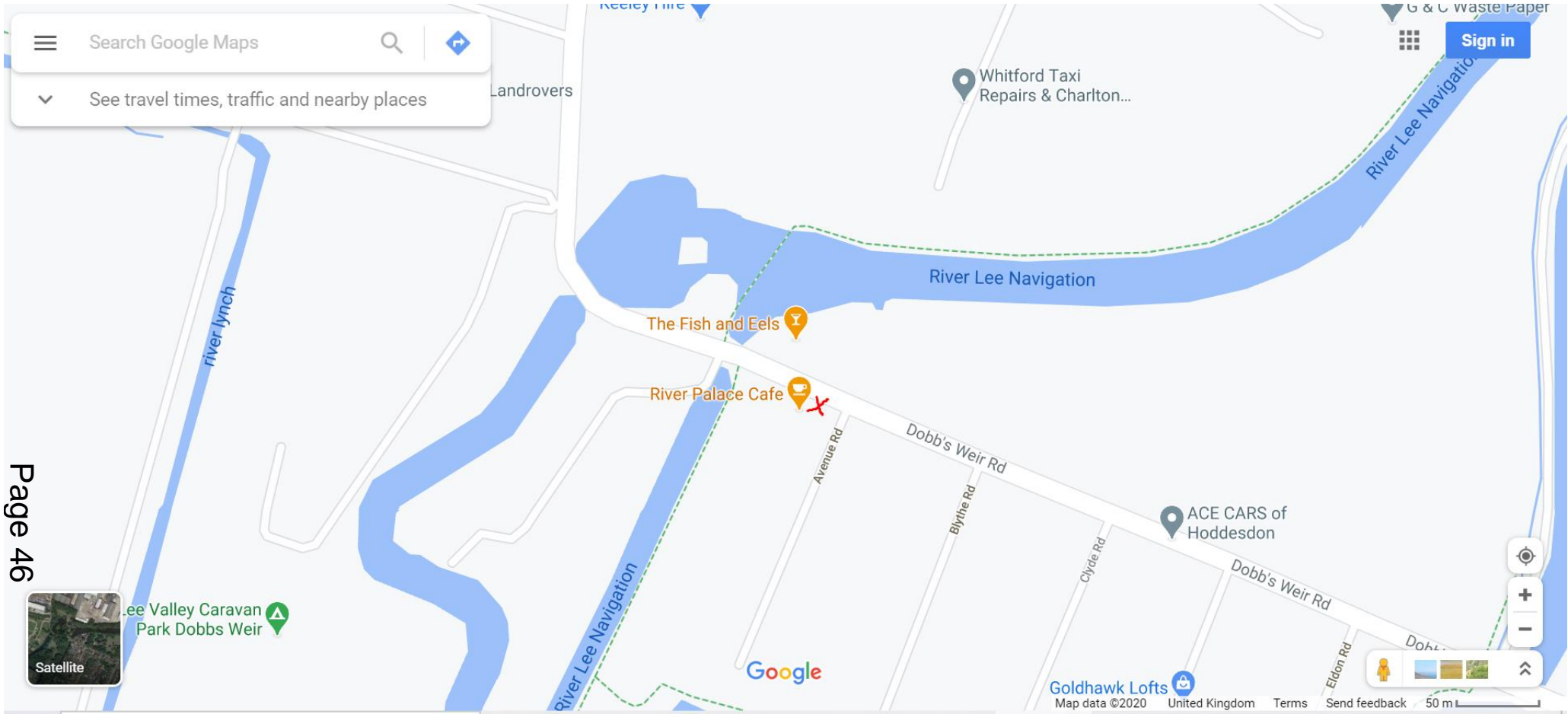
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## **Report to the Licensing Sub Committee**

**Date of meeting: 1<sup>st</sup> December 2020**

**Subject: Abbey Bar & Grill, 18 Sun Street, Waltham Abbey, Essex, EN9 1EE**



**Epping Forest  
District Council**

**Responsible Officer: Hannah Gould, Licensing Compliance Officer  
(01992 654000 x 2974)**

**Democratic Services: V Messenger (01992 564265)**

---

### **Decisions Required:**

**To determine the application for a new Premises Licence under the Licensing Act 2003**

### **Report:**

#### **Application**

An application has been made by Licenses-r-us Limited on behalf of the applicant Mr Hasan Parlak of Arin Restaurant Limited for a new premises licence at Abbey Bar & Grill, 18 Sun Street, Waltham Abbey, Essex, EN9 1EE.

The application is for a new Premises Licence at this Restaurant & Bar serving Turkish cuisine for the sale of alcohol for consumption on/off the premises and for providing late night refreshment during the following hours:

Monday to Sunday 10:00 hours to 00:00 hours  
New Year's Eve 10:00 hours to New Year's Day 01:00 hours

The opening hours are as follows:

Monday to Sunday 10:00 hours to 00:30 hours  
New Year's Eve 10:00 hours to New Year's Day 01:30 hours

- 1** The application was received on the 2<sup>nd</sup> October 2020.
- 2** The Operating Schedule sets out conditions which will be attached to the licence, if this application is granted.

#### **Licensing Act 2003**

- 3** When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.  
These are—  
the prevention of crime and disorder;  
public safety;  
the prevention of public nuisance; and  
the protection of children from harm.
- 4** It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

## **Consultation**

5 The Responsible Authorities have received a copy of the application.

6 It was advertised at the premises and in the local newspaper.

All residences and businesses within 150 meters radius of the premises were individually consulted also.

7 The authority has received one objection from Essex Police which relates the prevention of crime and disorder and the public safety objectives. Details attached.

A response was received from Environmental Health highlighting recent complaints made by the public concerning Covid safety. Details are also attached.

Essex County Fire & Rescue Service have no objections but did visit the site and discussed The Regulatory Reform (Fire Safety) Order 2005 with the applicant. Details attached.

## **Guidance Issued by the Secretary of State**

8 The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.

9 Sections 2.1 to 2.31 of the Guidance are relevant to this application.

## **Options**

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

## **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

## **Appeal**

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.



### **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

- Application for the premises licence
- DPS consent
- Plan of the premises
- Blue Notice
- Newspaper advert
- Objection from Essex Police
- Response from Environmental Health
- Response from Essex County Fire & Rescue Service
- Map of the area

This page is intentionally left blank

## **Abbey Grill – Application for a premises licence**

### **Bundle for hearing on the 1<sup>st</sup> December 2020**

- Application for the premises licence
- DPS consent
- Plan of the premises
- Blue Notice
- Newspaper advert
- Objection from Essex Police
- Response from Environmental Health
- Response from Essex County Fire & Rescue Service
- Map of the area

# Application for the premises licence



**Epping Forest**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)  
Telephone: 01992 564000

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name  If the applicant's business is registered, use its registered name.

VAT number   Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business	<input type="text" value="consultant"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.
<b>Agent Registered Address</b>		Address registered with Companies House.
Building number or name	<input type="text" value=""/>	
Street	<input type="text" value="Bosgrove"/>	
District	<input type="text" value=""/>	
City or town	<input type="text" value="London"/>	
County or administrative area	<input type="text" value=""/>	
Postcode	<input type="text" value="E4 6QT"/>	
Country	<input type="text" value="United Kingdom"/>	

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name	<input type="text" value="18"/>
Street	<input type="text" value="Sun Street"/>
District	<input type="text" value=""/>
City or town	<input type="text" value="Waltham Abbey"/>
County or administrative area	<input type="text" value="Essex"/>
Postcode	<input type="text" value="EN9 1EE"/>
Country	<input type="text" value="United Kingdom"/>

**Further Details**

Telephone number	<input type="text" value=""/>
Non-domestic rateable value of premises (£)	<input type="text" value="13,000"/>

## APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

ARIN Restaurant LTD

#### Details

Registered number (where applicable)

12698810

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Restaurant/bar with off sales, takeaway/delivery



*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

provision of hot food and drink consistent with the operation of a restaurant. Whilst current regulations limit the operational hours nothing in this application should be seen as seeking to override any restrictions. Therefore whilst the regulations require the premises to close at a specific time the premises will comply and consequently after 22:00 the premises will only deliver to customers off the premises in response to orders placed online, by phone or by post. the hours specified in the application will apply should a licence be granted and the regulations be repealed/varied.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New years eve 23:00 to 01:00 day following

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start 10:00

End 00:00

Start

End

THURSDAY

Start 10:00

End 00:00

Start

End

FRIDAY

Start 10:00

End 00:00

Start

End

SATURDAY

Start 10:00

End 00:00

Start

End

SUNDAY

Start 10:00

End 00:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New Years Eve 10:00 to 01:00 day following

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

**Name**

First name

Family name

Date of birth   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Continued from previous page...

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

new years eve - 10:00 to 01:30 day following

Continued from previous page...

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The premises will operate as a restaurant and bar. Customers will be seated at a table or the bar and service will be waiter / waitress. See Annex A for proposed conditions.  
Whilst current regulations limit the operational hours nothing in this application should be seen as seeking to override any restrictions. Therefore whilst the regulations require the premises to close at a specific time the premises will comply and consequently after 22:00 the premises will only deliver food and drink to customers off the premises in response to orders placed online, by phone or by post

b) The prevention of crime and disorder

see a

c) Public safety

see a

d) The prevention of public nuisance

see a

e) The protection of children from harm

see a

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.



*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

#### DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name   
\* Capacity   
\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
  2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**Consent of individual to being specified as premises supervisor**

Yavuz Coban

-----

Of

 Enfield N9 9HA

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

New premises licence application

-----  
*[type of application]*

by

Arin Restaurant LTD

-----  
*[name of applicant]*

relating to a premises licence

**Not applicable**

-----  
*[number of existing licence, if any]*

for

Abbey Grill, 18 Sun Street, Waltham Abbey, Essex EN9 1EE

-----  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Arin Restaurant LTD

-----  
*[name of applicant]*

concerning the supply of alcohol at

Abbey Grill, 18 Sun Street, Waltham Abbey, Essex EN9 1EE

-----  
*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LN/ [REDACTED]

-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

London Borough of Enfield

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

Name (please print)

-----  
YAVUZ COBAN [REDACTED]  
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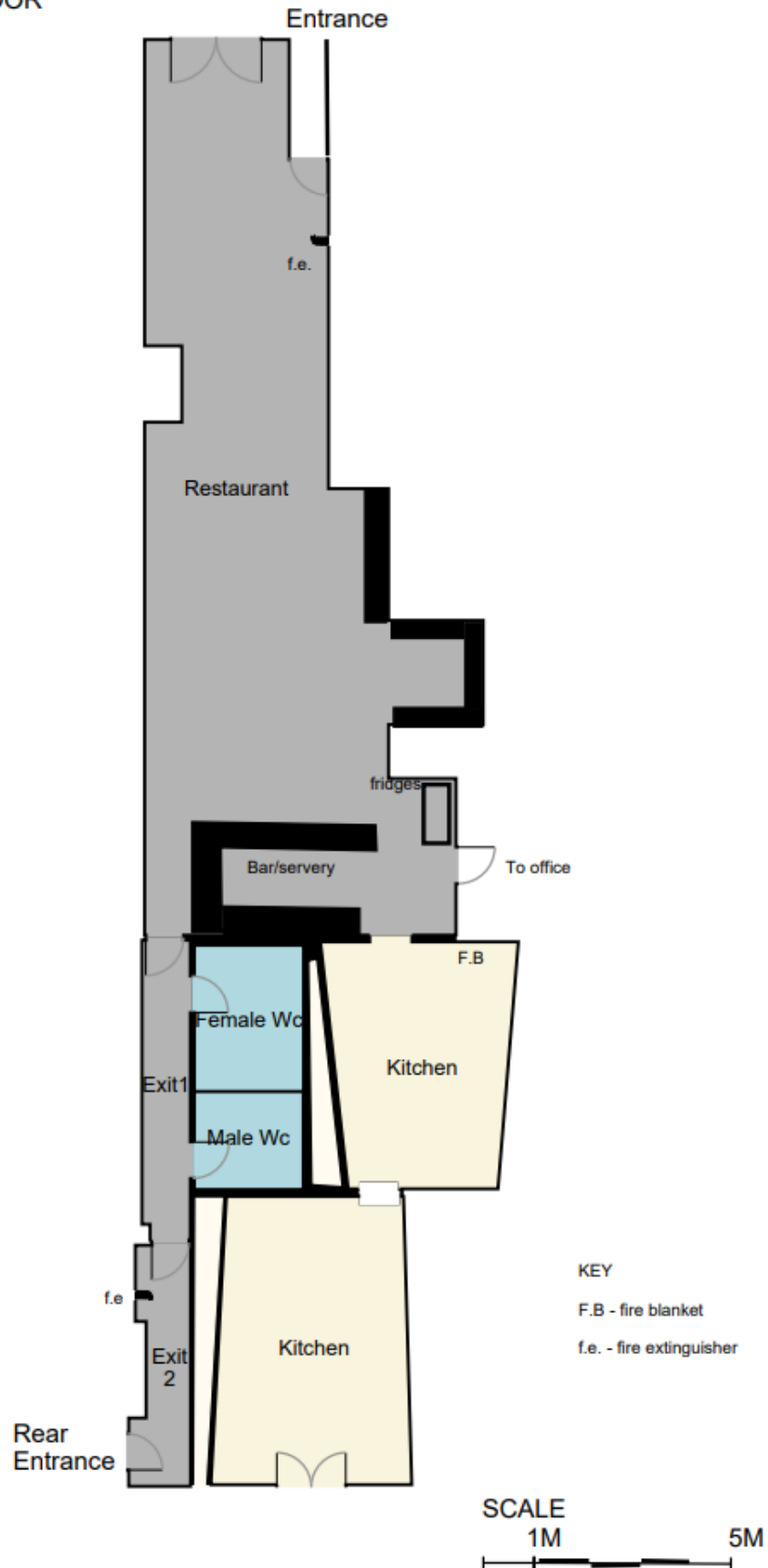
Date

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16 September 2020  
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# Plan of the premises

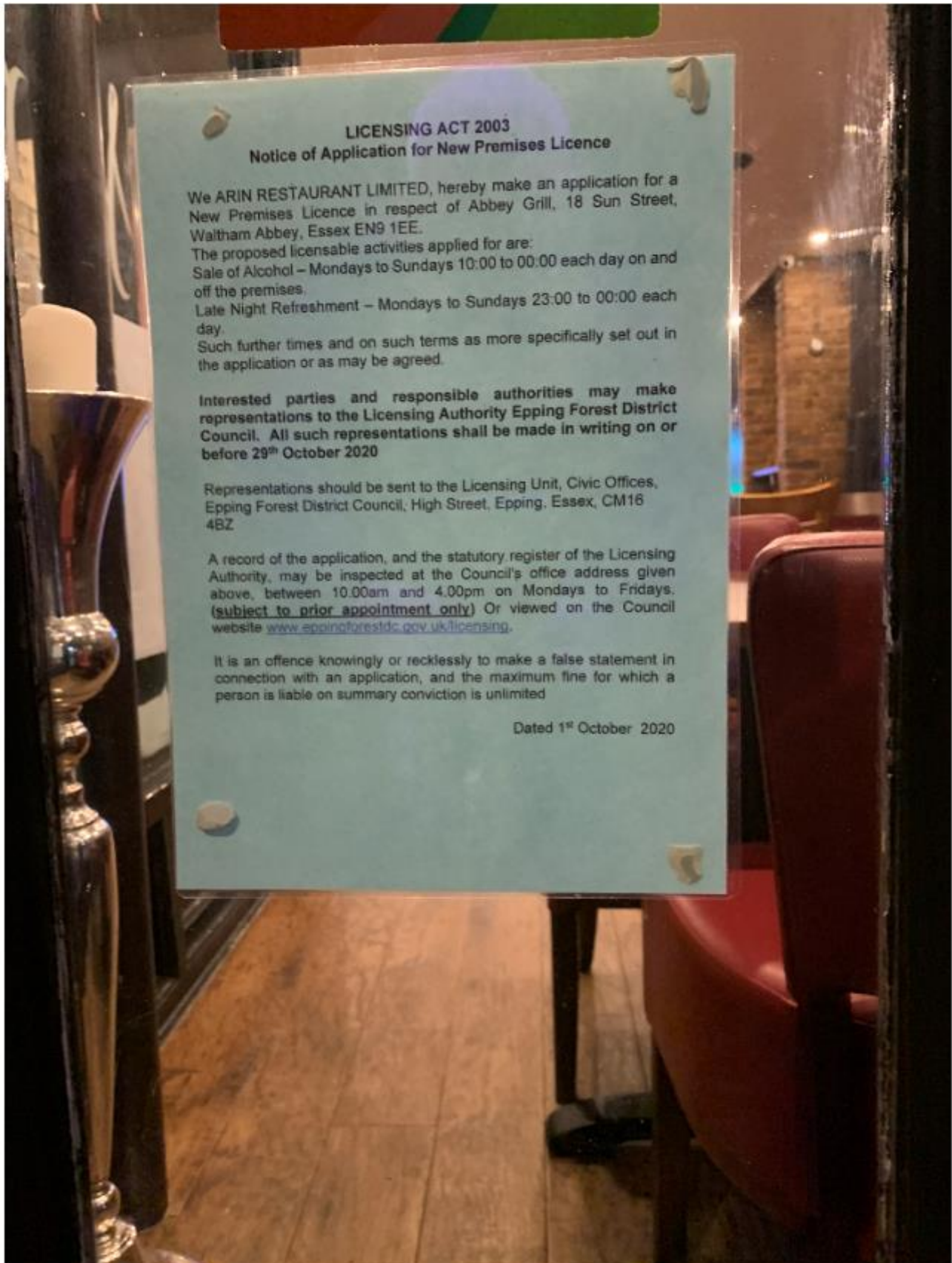
ABBAY GRILL,  
18 SUN STREET  
WALTHAM ABBEY

GROUND FLOOR





## Copy of blue notice



Announcements - Public Notices



Epping Forest District Council

Planning Affecting a Conservation Area or Setting of a listed building

EPF/1873/20 Land adj. George House High Street Ongar CM5 9JG Variation of condition 2 'Plan no's' on planning approval EPF/2786/17 EPF/2019/20 6 Victoria Cottages Horseshoe Hill Waltham Abbey EN9 3SP Loft conversion with rear dormer, Juliet balcony and roof windows to front and EPF/2131/20 Single storey and part two storey rear extensions

Major Application or of wider concern

EPF/2020/20 Garage site Ladyfields Loughton IG10 3RP Redevelopment to provide flats and houses 16 units in total EPF/2036/20 Roydon Marina Village High Street Roydon CM19 5EJ Extension to provide additional 168 berths, 99 parking spaces, additional facilities, widening and improvement to existing vehicular and pedestrian access.

Any representations must be sent to the Head of Planning and Economic Development by: 06/11/2020

Comment online at www.eppingforestdc.gov.uk/!Plan,

LICENSING ACT 2003 Notice of Application for New Premises Licence

Notice of Application for a New Premises Licence in respect of Abbey Grill, 18 San Street, Waltham Abbey, Essex EN9 1EE. The proposed licensable activities spotted for are: Sale of Alcohol - Mondays to Sundays 10:00 to 00:00 each day on and off the premises. Late Night Refreshment - Mondays to Sundays 23:00 to 00:00 each day. Such further times and on such terms as more specifically set out in the application or as may be agreed. Interested parties and responsible authorities may make representations to the Licensing Authority Epping Forest District Council. All such representations shall be made in writing on or before 29th October 2020. Representations should be sent to the Licensing Unit, Civic Offices, Epping Forest District Council, High Street, Epping, Essex, CM16 4EZ. A record of the application, and the statutory register of the Licensing Authority, may be inspected at the Council's office address given above between 10:00am and 4:00pm on Mondays to Fridays, (subject to prior appointment only). Or viewed on the Council website www.eppingforestdc.gov.uk/licensing. It is an offence knowingly or recklessly to make a false statement in connection with an application, and the maximum fine for which a person is liable, on summary conviction is unlimited. Dated 1st October 2020

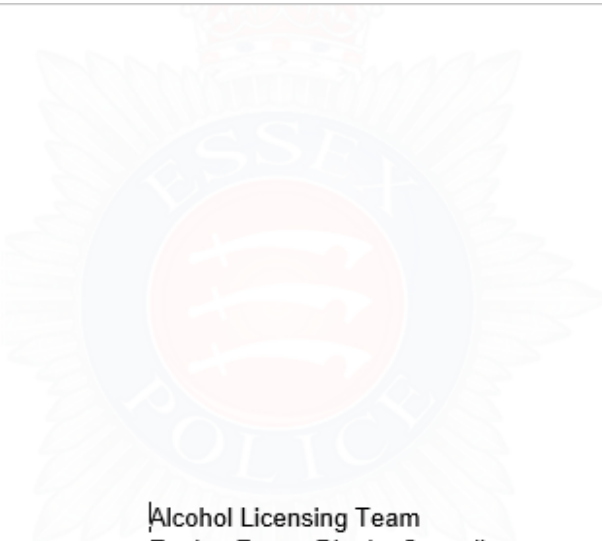
Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day Friday 9th October 2020 that Cabl Caribbean (Loughton) Ltd of The Coach House 1 Howard Road HIGHGATE RH2 7JE has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Cabl Caribbean, 282 High Road LOUGHTON IG10 1HG. The proposed licence is for: Sale of Alcohol by Retail (on & off sales); Sunday to Thursday 11:00-23:00, Friday & Saturday 11:00-00:00; Late Night Refreshment: Sunday to Thursday 11:00-23:30, Friday & Saturday 23:00-00:30; Live & Recorded Music: Friday & Saturday 23:00-00:00. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices High Street Epping Essex CM16 4EZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which would lead to a fine on summary conviction (maximum £5000). Applicant's Agent: Knight Training (UK) Ltd. 0330 899 3199 info@knighttraining.co.uk knighttraining

Working together to help businesses grow

819k+ pages viewed every month.\*

## Objection from Essex Police



Alcohol Licensing Team  
Epping Forest District Council  
Civic Office  
323 High Street  
Epping  
CM16 4BZ

22 October 2020

### POLICE OBJECTION NOTICE to application for a Premises Licence Licensing Act 2003

Name of Premises User: Abbey Grill

Address of Premises: 18 Sun Street, Waltham Abbey, EN9 1EE

On the 5<sup>th</sup> October 2020 Essex Police received the above application with a consultation period ending on 29<sup>th</sup> October 2020.

The Police are satisfied that the allowing the premises to be used in accordance with the notice(s) would undermine both the prevention of crime and disorder and the public safety objectives.

The reasons for being so satisfied are the same as when Abbey Grill were taken to summary review on 7<sup>th</sup> July 2020 and their alcohol licence was revoked. The evidence that this decision was based on is detailed below.

#### **23rd May 2020**

VICTIM 1 was in Waltham Cross, Hertfordshire, when a car approached him and the occupants asked him to get in the car, he recognised these males. They drove around for some time before arriving at Abbey Grill. VICTIM 1 entered the restaurant where he was met by OFFENDER 1.

OFFENDER 1 told VICTIM 1 he needed to go upstairs, which he did. Once there, OFFENDER 2 was waiting for him. OFFENDER 2 was sat at a table with a sawn-off shot gun on it.

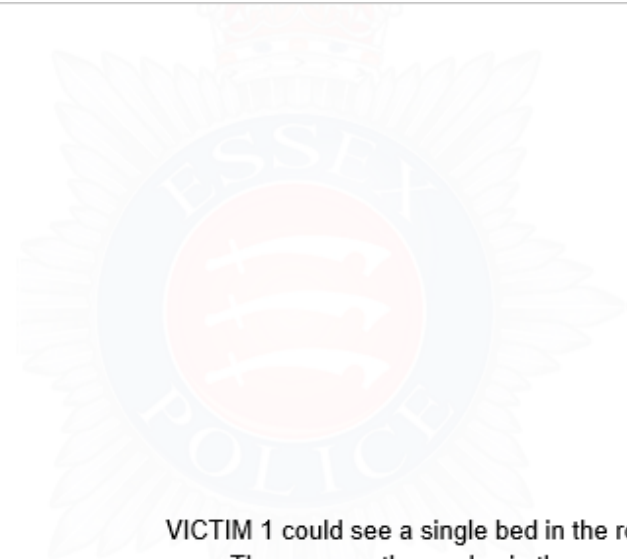
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Essex Police Licensing Unit, ~~Blyths~~ Meadow Braintree, Essex CM7 3DJ

[Licensing.applications@essex.police.uk](mailto:Licensing.applications@essex.police.uk) 01245 452035

In an emergency always dial 999. For non-emergencies dial 101

[www.essex.police.uk](http://www.essex.police.uk)



VICTIM 1 could see a single bed in the room, and thought he was dead, and his life was over. There were other males in the room who are unidentified. VICTIM 1 was then hit on the head with a small bat and he fell on the bed. OFFENDER 1 began to slap and punch the male. This was recorded on a mobile phone.

A knife was then held to the throat of VICTIM 1 and threats made to his and his family's lives unless £70000 was paid.

The assaults continued for approximately one hour, and the gun was pointed at him the whole time by OFFENDER 2.

#### **25th May 2020**

Two people were detained by staff at Abbey Grill. Metropolitan Police were contacted by a relative of the victim asking for money. It is alleged the persons were stealing cooking oil from the premises when they were taken into the premises and held against their will. Money was demanded in reparation and their identity documents taken.

#### **6th June 2020**

A firearms warrant was executed at Abbey Grill and other associated premises. Suspects in relation to the incident on 23rd May 2020 were arrested and drugs were seized.

OFFENDER 1 and OFFENDER 2 were among those arrested. Others arrested include those who transported VICTIM 1 to Abbey Grill, and those present at the premises on 23rd May 2020 (OFFENDER 3 and OFFENDER 4). OFFENDER 1 has been charged with assault occasioning actual bodily harm, and false imprisonment. OFFENDER 2 has been charged with possession of a firearm with intent to cause fear or violence, assault occasioning actual bodily harm, false imprisonment and possession of class A drugs. OFFENDER 3 was charged with conspire to blackmail, assault occasioning actual bodily harm, and false imprisonment.

OFFENDER 4 was charged with conspire to blackmail, assault occasioning actual bodily harm, false imprisonment, and possession of a taser.

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Essex Police Licensing Unit, ~~Rhyths~~ Meadow Braintree, Essex CM7 3DJ

[Licensing.applications@essex.police.uk](mailto:Licensing.applications@essex.police.uk) 01245 452035

In an emergency always dial 999. For non-emergencies dial 101

[www.essex.police.uk](http://www.essex.police.uk)



#### 8th June 2020

PERSON 2 reported an attempted burglary at Abbey Grill, three people trying to gain entry to the premises

#### 9th June 2020

Several males attended Abbey Grill. They entered the premises with banners saying, 'under new management'. They told PERSON 3 they had spoken to the owner who told them to take back control.

#### 10th June 2020

PERSON 3 attended the police station stating the males from 9th June had made threats to kill her. Since PERSON 3 came to the attention of police it has come to light that they are 15 years old and have been working at Abbey Grill since February 2020. She was asked about her involvement with OFFENDER 1 as she refers to him as "UNCLE". She stated he was a family friend and "UNCLE" is just a term she refers to him as. She was asked if there was anything more to the relationship and she stated no.

PERSON 3 attended Abbey Grill with police on 10th June 2020 where she cashed the till up and removed all the takings, she also has access to all of the restaurants CCTV on her mobile phone, clearly indicating her role there is simply more than just turning up for part time work. She also arranged for OFFENDER 1's dog to be taken to her grandmothers address so she could look after it while he is on remand. It is unclear as to what exploitation she is involved in but she is clearly involved in the business on a level more than part-time work and though only 15 years of age was expected to serve alcohol.

#### 7<sup>th</sup> September 2020

Essex Police and Epping Forest licensing officers attended the premises and met:

- Mr Hasan PARLAK the new director of Aaron restaurant Ltd
- Mr Yavuz COBAN proposed new DPS with previous knowledge and experience at the premises.
- [REDACTED] - Currently seeking lease hold for the premises.

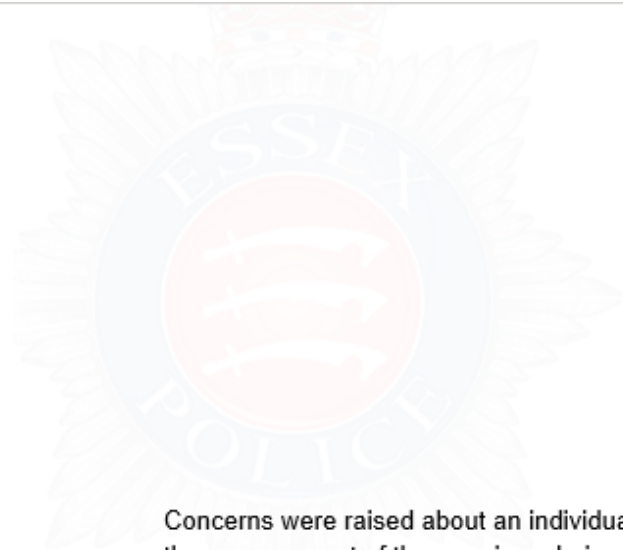
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Essex Police Licensing Unit, Blyths Meadow Braintree, Essex CM7 3DJ

[Licensing.applications@essex.police.uk](mailto:Licensing.applications@essex.police.uk) 01245 452035

In an emergency always dial 999. For non-emergencies dial 101

[www.essex.police.uk](http://www.essex.police.uk)



Concerns were raised about an individual [REDACTED] who had been involved in the management of the premises during the incidents detailed above. All parties at this meeting gave assurances that [REDACTED] had no connection with the premises. It was described that [REDACTED] had originated from the same village as Mr PARLAK in Turkey and he was in no other way connected to the premises.

**6<sup>th</sup> October 2020**

Essex Police information reported that [REDACTED] has been charged with a serious offence within the Metropolitan Police district and if found guilty could face 10 years imprisonment [REDACTED] has Court bail conditions to live and sleep each night at 18 Sun Street, Waltham Abbey dated 19<sup>th</sup> September 2020. This report also shows Mr [REDACTED] declared his occupation as a restaurateur. [REDACTED] has a clear connection with the premises seeking to obtain a premises licence and that his presence on the premises clearly undermines the licensing objective of preventing Crime & Disorder.

**15<sup>th</sup> October 2020**

In line with guidance point 8.48 working in partnership with the applicant. I spoke with the applicants representative Mr Sutherland and expressed my concerns about [REDACTED] [REDACTED] presences at the premises.

**20<sup>th</sup> October 2020**

[REDACTED] contacted Police and confirmed that he is at the premises and raised an issue in relation to his bail conditions.

**23<sup>rd</sup> October 2020**

At the time of submission of this document the applicants have not responded to Police concerns about [REDACTED] connection to the premises.

It is the opinion of Essex Police is that the premises are managed or controlled by persons with no connection to the previous licence holder. The same management regime is still in



control of the restaurant that gave rise to the revocation of the alcohol licence and in effect, nothing has changed.

Yours faithfully

Ronan McManus  
County Licensing Officer  
Pp Chief Officer of Police

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Essex Police Licensing Unit, Blyths Meadow Braintree, Essex CM7 3DJ  
[Licensing.applications@essex.police.uk](mailto:Licensing.applications@essex.police.uk) 01245 452035  
In an emergency always dial 999. For non-emergencies dial 101  
[www.essex.police.uk](http://www.essex.police.uk)

## Response from Environmental Health

**From:** Katarzyna Bray  
**Sent:** 28 October 2020 12:40  
**To:** Hannah Gould <[hgould@eppingforestdc.gov.uk](mailto:hgould@eppingforestdc.gov.uk)>  
**Subject:** Abbey Grill alcohol licence consultation

Hi,  
Ref Abbey Grill 18 a Sun Street Waltham Abbey EN9 1EE- alcohol licence consultation  
We don't have objections for the premise to serve alcohol however it is worth mentioning that we received 3 Covid related complaints in the last few months.

1. WK/202033796 (28<sup>th</sup> August 2020) and WK/202033775 (14<sup>th</sup> September 2020) - Both complaints were similar. The complainants stated that the restaurant did not follow safety rules to be Covid secure. The tables were spaced out too close, staff were not keeping their distance. Visited the restaurant, most measures to manage exposure to Covid were in place. I requested Covid secure risk assessment. Written risk assessment was submitted.
2. WK/October- 15<sup>th</sup> October 2020- anonymous complaint from a resident who lives next door. The complainant did not want to disclose her details. She advised that the restaurant was open after 10pm. The music was very loud, the doors were open and they took all the tables and chairs and put them outside in Sun Street. She had to close her window to go to sleep. She was woken up at 2am in the morning by loud music and screaming. She advised that the person called Irfan has been released from prison and is back in the restaurant. She heard him screaming last night. She believes that the restaurant is causing loads of problems and should not have an alcohol licence. I advised her to call the police if this happens again. Information was recorded on M3 as intelligence.

Kind regards

**Katarzyna Bray**  
**Environmental Health Officer**  
**Business and Corporate Team**

Epping Forest District Council  
Commercial & Regulatory Services  
Business & Corporate Team  
Civic Offices  
323 High Street  
Epping  
Essex  
CM16 4BZ



## Response from Essex County Fire & Rescue Service

Abbey Bar & Grill, 18 Sun Street, Waltham Abbey, Essex, EN9 1EE - new premises licence application - responsible authorities & Cllrs



Angus Neale <angus.neale@essex-fire.gov.uk>

To Hannah Gould


Reply

Reply All

Forward



Thu 08/10/2020 15:51

 You replied to this message on 08/10/2020 15:59.  
If there are problems with how this message is displayed, click here to view it in a web browser.

Hi Hannah,  
FYI

I visited the above premises with regard to the above premises to familiarise myself with the layout.

Whilst there I noticed that

- The double doors giving access on to Sun Street indicated on the plan were not in use and obstructed from opening by dining tables and seating.
- The front and rear final exit doors were opening against the direction of flow.

Under the **Regulatory Reform (Fire Service) order 2005** I spoke to the director, a Mr Hasam Parlak, who informed me he would have the doors reversed to open in the direction of exit flow. I advised that numbers should be limited to a maximum of 60 persons until the work had been carried out. He agreed with this as it was in line with his "Covid 19" restrictions of 50 persons.

Mr Parak spoke very little English, but I am confident that he understood my requests through a member of staff who translated.

Page 8  
I will reply to the application shortly

Thanks  
Angus

Regards

Angus Neale  
Watch Manager



E-mail: [southwestgroupsdp@essex-fire.gov.uk](mailto:southwestgroupsdp@essex-fire.gov.uk)

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Protection (South West Group)  
Fire Safety Officer  
Essex County Fire and Rescue Service  
Basildon & Brentwood Service Delivery  
Fire Station  
Broadmayne  
Basildon  
SS14 1EH



Essex County  
Fire & Rescue Service

Jo Turton  
Chief Fire Officer / Chief Executive

Robert Sutherland  
Licenses-r-us Ltd.,  
18 Sun Street  
Waltham Abbey  
EN9 1EE

South West Group Service Delivery Point  
Basildon Fire Station  
Broadmayne  
Basildon  
SS14 1EH

Enquiries to: Fire Prevention Officer Angus Neale  
[Redacted]  
[southwestgroupsdp@essex-fire.gov.uk](mailto:southwestgroupsdp@essex-fire.gov.uk)

Our Ref: 27622  
Your Ref: N/A  
Date: 9<sup>th</sup> October 2020

Dear Sir,

**LICENSING ACT 2003**  
**THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005**  
**Premises: Abbey Bar and Grill, 18 Sun Street Waltham Abbey EN9 1EE**

Receipt is acknowledged of the above consultation(s), which will be audited by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority.

Should there be any significant concerns regarding the application(s) you will be notified in due course.

Please quote our reference number in any future correspondence.

Yours faithfully

[Redacted Signature]

C A Neale  
Protection

Cc M/s Hannah Gould, Licensing Officer, Epping Forest District Council, Civic Offices, 323 High Street,  
Epping CM16 4BZ

# Map of the area



